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The Potter Township Supervisors held their monthly Business Meeting on Wednesday, December 14, 2016 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:17 pm and led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael B. Jones, Esq.

Engineer: Dan Sell
Secretary: Linda McCoy
Visitors: See attached list

The Board continued the Public Hearing for Shell Chemical Appalachia LLC Conditional Use Application.

The Board resumed their regular Business Meeting at 7:30 pm.

Ms. Matsco, Mr. Cwynar and the Tank Farm Steering Committee met on November 28<sup>th</sup> at the Township Building to discuss the Tank Farm Blending Barn renovation.

Mr. Shamp met with the Potter Township Planning Commission at the Township Building on December 1st.

Ms. Matsco met with SGA in Monaca on December 7th to discuss the Tank Farm Blending Barn renovation.

A Public Hearing for a proposed Conditional Use Application by Shell Chemical Appalachia LLC was held on

Tuesday, December 13th at 3:00 pm at the Township Building.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE MINUTES OF THE NOVEMBER 9, 2016 REGULAR BUSINESS MEETING.

#### **CITIZENS:**

There were no citizen comments.

# **OLD BUSINESS:**

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO AWARD THE THREE-YEAR CONTRACT FOR REFUSE COLLECTION, REMOVAL AND DISPOSAL TO VALLEY WASTE SERVICE, INC. THE AMOUNT TO BE \$37,500.00 FOR EACH YEAR OF A THREE YEAR CONTRACT BEGINNING IN 2017.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO ACCEPT THE SGA PROPOSAL FOR \$18,786.00 FOR THE TANK FARM BLENDING BARN RENOVATION ANALYSIS.

Ms. Matsco explained that this analysis can be used for both blending barns in the Tank Farm area. She also stated that the Township will receive a \$40,000 matching grant from the DCNR for a Master Site Plan for the Tank Farm. The plan will take approximately 1 to  $2\frac{1}{2}$  years.

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED
TO APPROVE RESOLUTION 20-2017, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER
COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE
REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET
FORTH, DURING THE YEAR 2017.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE RESOLUTION 21-2016, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR 2017 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY, AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.

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Mr. Jones explained that the Resolution for the retention ponds in Yellow Gate is not complete yet.

MOTION: Earl Shamp SECOND: Rebecca Matsco ABSTAINED: AI Cwynar MOTION CARRIED TO APPROVE RESOLUTION 22-2016, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROVING A FOUR YEAR COLLECTIVE BARGAINING AGREEMENT BETWEEN POTTER TOWNSHIP AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 66 (REPRESENTING ROAD DEPARTMENT EMPLOYEES) BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2020.

# **NEW BUSINESS:**

MOTION: AI Cwynar SECOND: Earl Shamp ABSTAINED: Rebecca Matsco MOTION CARRIED TO APPOINT REBECCA MATSCO AS TEMPORARY CHAIRWOMAN OF THE BOARD OF SUPERVISORS FOR THE ORGANIZATION MEETING ON JANUARY 3, 2017.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPOINT LINDA MCCOY AS TEMPORARY SECRETARY TO THE BOARD OF SUPERVISORS FOR THE ORGANIZATION MEETING ON JANUARY 3, 2017.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE AND SIGN THE 2017 BEAVER COUNTY HUMANE SOCIETY CONTRACT.

The amount of the new contract remains the same as last year at \$220 per month. The Beaver County Humane Society will be responsible for picking up stray animals as well as answering any animal cruelty cases.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPOINT LINDA MCCOY TO THE RECREATION BOARD FOR A TERM ENDING JANUARY 2020.

# SOLICITOR:

Mr. Jones talked with Dan Sell about getting prepared for a Storm Water Ordinance. Ms. Matsco thanked Mr. Jones for all his work on the Shell Conditional Use Public Hearing.

#### **ENGINEER:**

Mr. Sell informed the Board that the MS4 Stormwater waiver request (for advanced approval) is being completed and will be submitted to DEP before the December 31, 2016 deadline. He is making the case that the Township should get the waiver as they do not have any storm sewers in the industrial district.

Mr. Sell has been reviewing the Shell Chemical Appalachia Grading Permit Application for their parking lot on Route 18. Ms. Matsco explained that there will be different tiers of parking areas and Shell will keep it a parking lot with 1,500 spaces after construction of the plant. She said that the road will be widened and there will be a turning lane for the lot. She also stated that Shell will bring water and sewage up to Raccoon Creek Road and many businesses in the Route 18 corridor are interested.

#### PLANNING COMMISSION:

The Board has accepted the resignation of Pete Urtz from the Planning Commission. Lauren Patton will fill his unexpired term.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPOINT LAUREN PATTON TO THE PLANNING COMMISSION TO FILL THE EXPIRED TERM OF PETE URTZ ENDING JANUARY 2019.

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#### FIRE DEPARTMENT

Ms. Matsco thanked the Fire Department for their help with the Public Hearing.

# **POLICE DEPARTMENT:**

Captain Jon Hall reported that the trash problem off of Raccoon Creek Road was resolved amicably.

### **REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel did not submit a real estate tax collections report for the month of December.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED MOTION TO EXONERATE CHRISTIE FLOYD-GABEL FROM THE COLLECTION OF DELINQUENT REAL ESTATE TAXES FOR THE YEAR 2015 IN THE AMOUNT OF \$3,666.37.

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# TREASURER'S REPORT:

TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF DECEMBER. THE BALANCE IN THE GENERAL FUND BEING \$532,472.18, THE STATE LIQUID FUELS FUND BEING \$2,284.86, THE CAPITAL FUND BEING \$84,372.37, THE ESCROW FUND BEING \$28,371.58, THE WAGE TAX FUND BEING \$59,873.05 AND THE PUBLIC SAFETY FUND BEING \$2,200,000.00. BILLS FOR THE MONTH OF DECEMBER TOTALED \$38,262.83.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF DECEMBER.

#### **ANNOUNCEMENTS:**

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Ms. Matsco thanked Linda McCoy for her help with the Public Hearing. Ms. Matsco and Ms. McCoy explained the new garbage service with Valley Waste Service:

- A newsletter from the company will be going out to all residents
- The new company will pick up garbage on Fridays beginning at 6 am
- The new service will start on January 6, 2017 with December 28, 2016 being the last day of pickup for J. Young Refuse
- Everyone was encouraged to call the office if they have any questions

The Township Office will be closed from Monday, December 26, 2016 to Monday, January 2, 2017 for the holidays.

The Supervisors' Organization Meeting will be held Tuesday, January 3, 2017 at 5:00pm.

The Township Auditors will hold their Organization Meeting on Wednesday, January 4, 2017 at 7:00 pm in the Township Municipal Building.

The Planning Commission will hold their Organization Meeting on Thursday, January 5, 2017 at 7:00 pm in the Township Building.

The next Regular Business Meeting of the Supervisors is scheduled for Wednesday, January 11, 2017 at 6:00 pm.

Ms. Matsco and the Board wished everyone a MERRY CHRISTMAS AND HAPPY NEW YEAR!

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 8:09 PM.

Respectivity submitted,	
	Linda McCoy, Secretary